
Student Organisation Name	
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President

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1. Namelist of member attended
 2. Nominee for the president/vice president position
 3. Winner of the president/vice president position
 4. Item discussed in the AGM

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1. All income from event/membership
 2. All expenses spend on event/administration staff
 3. Balance of money that passed from current Treasurer to the new Treasurer – Both current treasurer and new treasurer must sign on the financial report to verify the passing of money.

After submission of this form, Student Affairs & Alumni will take 7 working days to process the renewal, confirmation email will be send once the renewal document is complete and verified.